Vital to any student’s success at the University of Minnesota Crookston is the opportunity to develop and achieve personal, academic, and social goals. Residence halls have traditionally assisted students in achieving these goals by providing not only a place to live, but offering students an extension of the classroom and providing a variety of recreational and social activities during the week and weekends.

If you will be living in a Residence Hall for the first time, you may expect many new experiences. Residence Hall living will most likely be quite different from the lifestyle to which you are accustomed and you may anticipate having to make some adjustments. You will find it necessary to assume additional responsibilities and to **respect the rights and property of fellow students**. In any group-living situation it is, of course, very important to recognize that individual and group responsibility is most necessary if the hall is to be a comfortable and attractive residence for all to share. **Cooperation** and **consideration** are key words in group living.

The offerings of our residential community are rich and varied. Social, cultural, and educational programs are scheduled on a regular basis. We sincerely hope that you will take this opportunity to explore the personal growth available through participation in hall government, programs and activities.

At the beginning of a new school year, I offer you the challenge of working with us to make the Residence Halls a true living-learning experience. I sincerely wish you the best with all UMC and the Residence Halls have to offer for the 2019-2020 academic year.

Gary Willhite
Director of Residential Life/Security Services
Aerial view of the University of Minnesota Crookston campus - Residence Halls.

The University of Minnesota is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation.

Disability accommodations will be provided upon request.
Living in a Residence Hall

What’s in it for U?

Living on campus is one of the most beneficial aspects of college life and the absolute best way to get connected. Forget about the hassles of landlords, utilities and commuting. Off campus can be very expensive. Students enjoy the sheer convenience of living only steps away from classes, entertainment, sporting events, the Student Center, the dining hall and library. On-campus living also offers perfect access to social activities, special events and educational programming. All these great opportunities while essentially never leaving home and you may just walk away with friendships that last a lifetime.

Research shows that students who live on campus perform better academically and report a higher level of satisfaction with their college experience than those who commute. These students also display a higher level of involvement in the campus community and academic programs, which fosters valuable educational, social and leadership skills. The reason is simple: Students who live on campus have a sense of ownership and belonging.
COMMUNITY ADVISERS

Your Neighbor, Your Mentor, Your Guide

A Community Adviser (CA) lives in your community and will assist you in making the transition to college life. Their purpose is to serve as an adviser for activities and as a consultant for individual and personal questions and concerns. CA’s are chosen after an extensive application process and comprehensive training. At least three CAs are on duty in the halls every evening from 8 p.m. to 8 a.m. The names of individual CAs and the Senior CA cell phone number (218-289-0604) are posted in every hall.

The Director and Area Coordinators supervise the CA staff and support you throughout the year.

COMMUNITY ADVISER PROGRAMMING

On top of being a mentor, your CA will plan educational, cultural, and recreational programs, and other exciting activities for students on their floor as well as larger programs for all of the halls. Pilates, strength training, campfires, S’mores, hot chocolate, video game tournaments are just some examples of the creative programs the CAs offer.

Residential Life also sponsors weekend activities, providing students with the opportunity to be social while becoming more familiar with the surrounding area. Some of the activities include free movie nights at the Grand Theatre, ski trips, shopping trips to the Mall of America and community service projects.
Classes Begin

University of Minnesota Crookston
Residential Life Staff

The Office of Residential Life employs a director, two area coordinators, administrative assistant, maintenance carpenter, and building caretakers, in addition to the Community Advisers who live in assigned areas. Our office hours are 8 a.m. to 11:30 p.m., Monday-Friday and Saturday 8 p.m. - 11:30 p.m. and Sunday 8 p.m. - 10 p.m.

Furnishings & Services

Computer Access

UMC’s residence hall rooms are equipped with a LAN (local area network) connection for wireless connections which allows access to the University of Minnesota’s computer network. This network provides easy access to the Internet and is the fastest in Crookston. Laser printers are available in each residence hall.

Laundry Facilities

The residence halls have laundry rooms equipped with front loading washers and dryers. The laundry rooms are located either in the lower level or on the first floor of all halls. Second floor laundry rooms are located in Evergreen, Centennial, Skyberg C Wing, and Heritage Hall.

Your New Home - A Blank Canvas

Basic Furnishings

Everyone has different tastes and a need to personalize their living space and express themselves. We provide the basics - you take it from there and provide your personal touch. Room dimensions vary from hall to hall; however, a common 2 person room in Skyberg or McCall is 12 x 15. As such, students are responsible for their own bed linens, pillows, spreads and blankets. All on-campus residence hall rooms (both residence halls and apartments) come furnished with extra long twin size beds, wardrobes/hanging space, dressers, desks, and chairs. Loft kits are available to rent at the Centennial front desk. Also, cable TV is included in all rooms and apartments. One 3.4 cubic foot refrigerator is assigned to each McCall & Skyberg room, and 2 in each Heritage residence hall room.

All residence halls have lounges where students, staff, friends and family may visit, watch TV, put on programs and relax. Ping pong, billiards and foosball are available in various halls.

To report any maintenance problems please contact the Office of Residential Life in Centennial Hall. For non-emergency maintenance, please use the maintenance request form on our Residential Life web site at www.crk.umn.edu/units/residential-life.

If you are interested in seeing more about our residence halls please visit us at: www.crk.umn.edu/units/residential-life/campus-housing-options.
Traditional Residence Halls & Suites

All halls are smoke free

McCall Hall
CLOSED FOR RENOVATIONS.

Skyberg Hall
Skyberg is a 3-story residence hall. It contains mostly double rooms with a few super double rooms. Each floor has a multipurpose lounge with TV, kitchenette and laundry facilities. In addition there is a billiards room and ping pong table. This hall features limited facilities for handicapped students.

Heritage Hall
Our new residence hall provides students with a new style of suite living. Designed primarily for freshman and sophomores, the two bedroom suites, with study room and private bathroom will provide a spacious living environment for four students. Lounges, kitchenettes, recreation areas, and two fitness rooms make this a desirable choice. This building is also built with an emphasis on sustainability, water efficiency, energy efficiency and environmental quality and innovation.
### October 2019

**OCTOBER**

**Alcohol Awareness Month**

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**Alcohol Awareness Month**

- **Columbus Day**
- **Thanksgiving Day** (Canada)

**Announcements**

- **United Nations Development Day**
- **Professional Development Day**
  - NO CLASSES
- **Halloween**

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*Residential Life Contacts: M-F: 8 am - 11:30 pm • 218-281-8531 • Office*

*M-F: 8 pm - 8 am • 218-289-0604 • Duty Phone ---- Sat/Sun: 218-289-0604 • Duty Phone*

*Emergencies: 911*
Living in the apartments is a privilege and all roommates are responsible for keeping their own apartment properly cleaned and maintained. This includes, but is not limited to: cleaning the kitchen and appliances, bathroom shower, sink and toilet, and all floors in the apartment. If Residential Life staff is made aware of an apartment that is in need of cleaning, the residents will be given 48 hours to properly clean. Failure to properly clean apartment will result in Residential Life staff cleaning it and charges assessed. When room changes occur, it is the responsibility of each occupant, both current occupants and students moving out, to make sure the apartment is clean for the new roommate moving in. If Residential Life has to clean an apartment or any part of an apartment, then charges will be assessed accordingly. Apartments must be thoroughly cleaned by residents at the end of the academic year before vacating or charges will be assessed. Immediately notify Residential Life staff of any repairs needed in the apartment, including but not limited to: kitchen appliances, plumbing, heating, furniture, walls and flooring. Residential Life reserves the right to relocate students anytime from an apartment to any other traditional residence hall room if apartment is not properly cleaned and cared for.

Centennial Hall

Centennial Hall is an apartment style hall. The 2 bedroom, 2 bathroom apartments are primarily for upperclassmen. In addition to the standard amenities, each apartment also has a shared common living room area furnished with a couch and lounge chair; and a full kitchen with refrigerator, microwave, range-top stove and dishwasher. It also features a communal lobby with a big screen TV and laundry facilities.

Evergreen Hall

Evergreen Hall is an apartment style hall. The 2 bedroom, 2 bathroom apartments are primarily for upperclassmen. The apartments have full kitchens, shared living room and two baths, plus several lounges, study rooms, exercise areas, a multi-purpose gathering area, and a large classroom. This building is a LEED (Leadership in Energy and Environmental Design) Green Building. Sustainability, water efficiency, energy efficiency and environmental quality and innovation were major players in this new construction project. Evergreen Hall is also the location of the Evergreen Grill open evening hours as another dining option for students.
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<td>Daylight Savings Time&lt;br&gt;Set your clocks back one hour</td>
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<td>ELECTION DAY</td>
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**Native American Heritage Month**

- **THANKSGIVING HOLIDAY**<br>No Classes • Offices Closed
- **HOLIDAY**<br>No classes • Offices Closed

**Residential Life Contacts:**<br>M-F: 8 am - 11:30 pm • 218-281-8531 - Office<br>M-F: 8 pm - 8 am • 218-289-0604 - Duty Phone<br>Sat/Sun: 218-289-0604 - Duty Phone<br>Emergencies: 911

*University of Minnesota Crookston 2019*
LOCK YOUR ROOM AT ALL TIMES.
Whether it is “just for a minute” to visit someone down the hall or to go to the bathroom, or for a longer period of time, or to sleep at night, an unlocked door provides an easy opportunity for theft. It takes less than thirty seconds to have something taken from your room. Lock your windows to protect your belongings from theft and weather. Carry your keys at all times and if lost, report them IMMEDIATELY to your CA, security, or Centennial front desk.

Also secure your belongings. Do not leave your computer, books, backpacks, or other belongings left unattended. Cafeterias, study lounges and other areas are not as secure as you think. People may not be able to afford the book that you left on the counter. This includes locking your car and not leaving items in view or on the seats.

*For security reasons, residence halls entrance doors will be locked at 8 p.m. during the week. Hall doors will remain locked over the weekend. Students can use their security key/fob to get into their respective residence hall. Exception: Heritage Hall residents will have access with their UCard.

SAFE WALK/CAMPUS ESCORT.
The Department of Residential Life/Security Services offers the service of Safe Walk Escort to all students, staff and faculty. A Safe Walk Escort can be obtained by calling 289-0604 or 289-0565 from 8:00 pm - 12:00 midnight.

EMERGENCY 911 - Blue Light - Phones available around campus

PARENTAL NOTIFICATION POLICY
The Director of Residential Life or designee may notify the parents or legal guardians of students when the health and well being of a student is determined to be at risk. This includes:

- suicide situations or when students are doing harm to themselves:
- when students are missing and their whereabouts are unknown;
- when students are hospitalized; or,
- when students are incapacitated requiring EMTs to be called to the scene.

The University reserves the right not to notify parents or legal guardian.
Effective date Fall 2001. Approved by UMC Student Conduct Committee, Feb., 02, 2001

For more information regarding UMC crime statistics, please refer to www.crk.umn.edu/units/security-services.

Prevention Information for Acquaintance Rape

*Policies and definitions under revision.

Date Rape Prevention Advice to Men:

- Listen carefully. Take the time to hear what the woman is saying. If you feel she is not being clear or is giving you “mixed messages,” ask for clarification.
- Don’t fall for the common but incorrect stereotype that when a women says “No” she really means “Yes.” “No” means “No.” If a woman says “No” to a sexual contact, believe her and stop.
- Remember that acquaintance rape is a crime. It is never acceptable to use force in sexual situations, no matter what the circumstances.
- Don’t make assumptions about a woman’s behavior. Don’t automatically assume that a woman wants to have sex just because she drinks heavily; or agrees to go to your room. Don’t assume that just because a woman has had sex with you previously that she is willing to have sex with you again. Also, don’t assume that just because a woman consents to kissing or other sexual intimacies that she is willing to have sexual intercourse.
- If a person is intoxicated, they can’t give consent.

Date Rape Prevention Advice to Women:

- Know your sexual intentions and limits. You have the right to say “No” to any unwanted sexual contact. If you are uncertain about what you want, ask the man to respect your feelings.
- Communicate your limits firmly and directly. If you say “No,” say it like you mean it. Don’t give mixed messages. Back up your words with a firm tone or voice and clear body language.
- Don’t rely on “ESP” to get across your message. Don’t assume that your date will eventually “get the message” without you having to tell him.
- Remember that some men think that drinking heavily, dressing provocatively, or going to a man’s room indicates a willingness to have sex. Be especially careful to communicate your limits and intentions clearly in such situations.
- Listen to your “gut” feelings. If you feel uncomfortable or think you may be at risk, leave the situation immediately and go to a safe place.
- Think twice before being alone in a room with someone if you don’t fully trust them.

Sexual Assault

1. Rape-sexual assault - is an act motivated out of power, anger, and control: it is not an act of sex, but uses sex to achieve control over another.
2. Sexual assault is any unwanted, coerced, manipulated, or forced sexual contact or intercourse.
3. 85% - 95% of sexual assaults are committed by someone you know.
4. 1 out of 3 women and 1 out of 10 men will be sexually assaulted in their lifetime.
5. 95% of sexual assaults are committed by someone you know.
6. 3 out of 4 sexual assaults are committed by someone you know.
7. Rape statistics are low because some women are unaware of the abuse or don’t know how to report it.
8. For more information regarding UMC crime statistics, please refer to www.crk.umn.edu/units/security-services.

Dial 8 before phone number if you are using a campus phone

Emergencies/Police ...................................................... 911
Victim Services/N.W. Mental Health ...............1-800-524-1993
Crookston Police Department ......................... 281-3111
Crookston Fire Department ............................ 281-4584
Senior CA Cell Phone (between 8pm-8am) ........ 289-0604
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<td>15 First Day of Winter</td>
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<td>Final Exams</td>
<td>Final Exams</td>
<td>Final Exams</td>
<td>End of Semester</td>
<td>Semester Break Dec. 20 - January 12</td>
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<td>Book Buy Back 8:30 am - 4:30 pm • Bookstore</td>
<td>Book Buy Back 8:30 am - 4:30 pm • Bookstore</td>
<td>Book Buy Back 8:30 am - 1:00 pm • Bookstore</td>
<td>Halls close at 5 pm</td>
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<td>23 Floating Holiday</td>
<td>Floating Holiday Offices Closed</td>
<td>CHRISTMAS DAY</td>
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<td>29 Floating Holiday Offices Closed</td>
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M-F: 8 pm - 8 am • 218-289-0604 - Duty Phone --- Sat/Sun: 218-289-0604 - Duty Phone
Emergencies: 9111
## Residence Hall Policy

Students are considered adults and University-student relations are founded on this principle. All residence hall students are governed by the University Student Conduct Code. The regulations and the judicial process by which a case is heard and settled are described in the code itself. The regulations which follow pertain specifically to residence hall living, whenever you are on the grounds or within the residence hall system. If you violate any of these regulations, your case will be handled by the University, either through an administrative process or through a student judicial board.

Any student offense not covered by residence hall regulations which would endanger the safety or well-being of other residents or the residence hall system (e.g., tampering with mechanical or fire alarm/safety systems, disorderly conduct, weapons) could result in your interim suspension from the residence hall or relocation to another residence hall.

Specific regulations that pertain to residence hall living in particular, and that allow for local adjudication through administrative processes or student judicial board are outlined below.

### Alcohol

The possession and consumption of **alcohol beverages** and/or possession of any type of **alcohol containers** is not permitted on University premises, which include the grounds, residence halls and parking lots. Displays of beer cans or liquor bottles are not permitted. **Students do not need to be in possession of nor consuming alcohol to be held responsible for their actions.** If students are in the presence of others violating the alcohol policy, they are subject to disciplinary consequences. It is strongly recommended that students distance themselves from policy violators or contact a Community Adviser. Residents violating the alcohol policy will be referred for disciplinary action.

### Alcohol Policy Violations Sanctions

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<tr>
<th>Disciplinary Sanction</th>
<th>First</th>
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<tbody>
<tr>
<td>Letter</td>
<td>Area Coordinator</td>
<td>Personal Interview</td>
<td>Monetary Fee</td>
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<tr>
<td>Area Coordinator</td>
<td>Director</td>
<td>Director</td>
<td>$50</td>
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<td>Director</td>
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<tr>
<td>Educational Activity</td>
<td>Educational sanctions assigned in violation letter</td>
<td>Educational sanctions assigned in violation letter</td>
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<tr>
<td>Community Restitution</td>
<td>2 hours -- Community Service hours</td>
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<tr>
<td>Referral</td>
<td>Area Coordinator</td>
<td>Director</td>
<td>Monopoly Fee</td>
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<td>Director</td>
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<td>UMC Counseling Center</td>
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<tr>
<td>Non-Compliance</td>
<td>Failure to comply with sanctions results in $25</td>
<td>Failure to comply with sanctions will constitute a</td>
<td>Referral to Student Conduct Committee</td>
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<tr>
<td>additional fee</td>
<td>violation of student’s probation and will be considered a 3rd violation</td>
<td>Referral to Student Conduct Committee</td>
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<tr>
<td>Conduct Status</td>
<td>Conduct Warning</td>
<td>Conduct Probation</td>
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<tr>
<td>Housing Status</td>
<td>Student financials billing to reflect alcohol violation fee</td>
<td>On-campus Resident - Review of current room assignment and possible reassignment</td>
<td>Termination of contract and denial of residential life visitation privileges</td>
</tr>
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**NOTE:** All disciplinary sanctions must be completed within two weeks of notification. Failure to comply within this time period will result in the imposition of the non-compliance sanctions specified in the table above.

Furthermore, it is the responsibility of individual residents to know, understand, and comply with existing State and local statutes, codes and regulations relating to the possession and consumption of alcoholic beverages. Violators of the regulations must accept full individual responsibility for their actions and cannot expect the university to provide them with immunity from civil or criminal prosecution. Off campus students involved in incidents of alcohol possession of controlled substance or intangible evidence of controlled substance may have their campus visitation rights revoked.

### Residential Life Controlled Substance Policy

#### Controlled Substances

The possession and/or use of any controlled substance or drug paraphernalia is strictly prohibited on campus. Controlled substances are defined as any substance deemed illegal to possess and/or distribute. Controlled substances include but are not limited to the categories of: stimulants, depressants, hallucinogens, narcotics and intoxicants. Under this policy a student will lose their privilege to reside on campus, will be referred to the Director of Counseling, and the Crookston Police Department may be contacted.

Students will also be found in violation of the controlled substances policy when intangible evidence such as odor is discovered. Under this policy a student will be placed on conduct probation with subsequent violations resulting in removal from the residence halls, will be referred to the Director of Counseling, and the Crookston Police Department may be notified.

### Possession of Controlled Substance Policy and Sanctions

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<td>Personal Interview</td>
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<td>Monetary fee</td>
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<td>Referral</td>
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<td>Director of Counseling</td>
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<tr>
<td>Non-Compliance</td>
<td>Referral to Student Conduct</td>
<td>Referral to Student Conduct</td>
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<tr>
<td>Housing Status</td>
<td>Termination of contract and denial of residential life visitation privileges</td>
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### Intangible Evidence of Controlled Substance Policy and Sanctions

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<td>Monetary fee</td>
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<td>Referral</td>
<td>Counseling</td>
<td>Counseling</td>
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<tr>
<td>Non-Compliance</td>
<td>Failure to comply with sanctions results in $25 additional fee</td>
<td>Referral to Student Conduct Committee</td>
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<td>Conduct Status</td>
<td>Conduct Probation</td>
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<tr>
<td>Housing Status</td>
<td>On-Campus Resident</td>
<td>Termination of contract and denial of residential life visitation privileges</td>
</tr>
</tbody>
</table>

**NOTE:** All disciplinary sanctions must be completed within two weeks of notification. Failure to comply within this time period will result in the imposition of the non-compliance sanctions specified in the table above.
National Mentoring Month

JANUARY

New Year’s Day
Offices Closed

NEW YEAR’S DAY

Martin Luther King, Jr. Day • Holiday
Offices Closed

University of Minnesota Crookston
Rights and Responsibilities
Each student has the right/responsibility to:
- Read, study, and sleep without interference, unreasonable noise or other distractions.
- Have personal privacy within one’s residence hall room.
- Live in a clean and safe environment.
- Have guests with the understanding that guests will honor other’s rights.
- Be free from physical and emotional intimidation and harm.
- Expect that his/her personal belongings will be respected.
- Comply with residence hall staff.
- Report residence hall and university violations to appropriate staff.

Medical Amnesty
The University seeks to provide a safe, secure, and healthy environment for all students. Recognizing that the potential application of disciplinary sanctions could deter students from seeking medical attention for themselves or others. A student is not subject to Student Conduct Code disciplinary sanctions for underage possession and consumption of alcohol if the student contacts a 911 operator to report that the student or another student is in need of medical assistance for an immediate health or safety concern. To be eligible for medical amnesty, the student who initiates contact must be the first person to make such a report, must provide a name and contact information, must remain on the scene until assistance arrives, and must cooperate with authorities at the scene. The student who receives medical assistance and up to two students acting in concert with the student initiating contact with a 911 operator shall also be immune from disciplinary sanctions. However, a student requiring emergency medical evaluation or treatment at a medical facility may be required to complete an alcohol assessment or education program. This is not considered a disciplinary response.

FireRegulating and Fire Alarms • Tampering with any fire alarm mechanism or fire extinguishers, signs and designations of the overall fire alarm system in the building will not be allowed. Do not hang items from sprinkler pipes or fixtures. Do not cover smoke detectors. Notify Residential Life or Security Services of any possible faulty smoke detectors immediately. CANDLES and incense are prohibited and will be confiscated immediately and without warning. Halogen lights, candle warmers, lava lamps, or other devices that impose a fire hazard warning are not allowed. No live Christmas Trees may have lights displayed upon them. Every student is required to evacuate building in a fire alarm sounds. Staff may have to enter rooms to ensure evacuation. Students cannot re-enter a building until permitted by hall staff. Violation of any of the above will result in a fee imposed and possible immediate dismissal from the halls as well as possible legal action.

Explosives • Possession of explosives, fireworks, or any other explosive material that may create a safety or fire hazard is not allowed. Motorized vehicles may not be stored within or brought through the residence hall.

Weapons • Possession of guns, ammunition, tasers, stun guns, making of bullets for any kind of weapons or weapons including but not limited to paint, air soft, pellet guns, knives, darts, foils squirt guns, bows & arrows, toy guns, and swords are not allowed in student rooms or anywhere on residence hall premises with the exception of Centennial when checking in/out a gun, bow & arrows or other weapons. Weapons must be checked in and stored with the Residential Life Office in Centennial. Contact your CA or Residential Life Office for complete guidelines. Violation of any of the above will result in a fee imposed and possible immediate dismissal from the halls.

Room Door Posting Policy • All residents must keep their residence hall doors free of all decorations, including but not limited to white boards, posters, and holiday decorations. The designated white boards are for resident use and should remain free of any permanent markings or adhesive materials. Harassing and discriminative materials will not be permitted to be posted. Failure to abide by the door posting policy may result in a disorderly conduct fee which may include a cleaning charge for removal of adhesive products.

Pets • Animals or pets are not permitted in the residence hall (fish in aquariums, 5 gallons or less, are the only exception). Violation will result in immediate removal of pet and fee imposed. Cleaning charges may also be assessed.

Special provisions are made for those students who have service or emotional support animals. *Prior approval must be received before the animal can reside in the halls. Please contact the Disability Resource Center for further details. Upon approval, information is then required to the Office of Residential Life.

Hazardous Appliances • Having hazardous electrical appliances with open heating elements, cooking appliances or open flames is strictly prohibited; this includes, but not limited to, toaster ovens, certain coffee pots, and certain space heaters. Large appliances are not permitted in individual rooms, including air conditioners, freezers and full sized fridges not provided by the University. Extension cords are allowed but are not allowed to run under floor mats.
Residence Hall Printers - Excessive use of community printers for non-academic use will result in a violation.

No Smoking Policy - Smoking, tobacco use and tobacco sales (including the use or sales of smokeless tobacco products) are prohibited on University owned, operated, or leased properties and in University owned, leased or operated vehicles by employees, students or visitors.

Definitions: Smoking: The burning of any type of lighted pipe, cigar, cigarette, or any other smoking equipment filled with tobacco or any other type of material. Smokeless tobacco products: Smokeless tobacco consists of the use of snuff, chewing tobacco, smokeless pouches or other forms of loose leaf tobacco. Violation of this policy will result in fee imposed, in addition to community service hours.

Illegal Entry - Illegal, improper, or unauthorized entry is not permitted into contract holders’ rooms (by other contract holders), storage closets, the food service, housekeeping maintenance/kitchen areas, reception desk areas, administrative offices and student service rooms. Violation will result in a fee imposed.

Screens - Screens are not to be removed from residence hall windows. Violation will result in a fee imposed.

Identification - Refusal to identify oneself, falsely identifying oneself, or failure to comply with a proper order when requested by an authorized residence hall official is not permitted. Failure to comply will result in a fee imposed and removal from halls.

Tampering - Tampering with any mechanical or electrical units within the residence hall is not allowed. Violation will result in a fee imposed.

Public Areas - Public areas in the residence halls consist of all lounges, kitchens, bathrooms, hallways and stairwells. Lounges are to be used for entertainment and studying. Video games are not permitted to be played on lounge televisions. No sleeping allowed in lounges. Bare feet are not allowed on furniture. Conduct in these areas is to be appropriate, respectful, and not offensive; this includes conversations, language, postings and activities. Also, no personal furniture or furniture from your room is allowed to be left in these areas. The cutting and dying of hair is not permitted in any public areas. Public areas, such as the kitchen or lounge area, should not be used for personal hygiene.

**Offensive includes (but not limited) derogatory/demeaning remarks, swearing/swear words, private or sexual comments and/or actions**. Violation in any of the above will result in a fee imposed.

Unauthorized Possession - Taking or unauthorized possession of goods belonging to other contract holders or the residence hall (e.g., lounge furniture), is not allowed. (Food - not specifically designed as a carryout item -- if removed from the dining area -- is considered unauthorized). No switching of any room furniture allowed for any reason. Furniture must remain in your room at all times. Violation will result in a fee imposed.

Parking Permits - All vehicles parked on campus must display a valid UMC parking permit which can be purchased at the Business Office in Selvig Hall. See UMC Security Services website for complete parking information.

Keys/Security Keys/Fob - Your room key and security key is issued just to you for your residence hall and room only. It is against policy to lend your keys to others. Please report and turn in lost keys immediately to the Residential Life Office in Centennial Hall. Unauthorized use will result in a fee imposed. Please lock room doors at all times. Students will be charged for lock outs, so please keep your keys safely with you at all times. 1st & 2nd lockout = free; 3rd & 4th = $10 each; 5+ = $25. Heritage Hall residents will use their U Card to unlock exterior doors.

Soliciting - Conducting or soliciting business in the residence hall is not permitted.

Personal Items - Residents are responsible for removing or disposing of, if necessary, any personal items they add to their rooms during the year. This includes any furniture they add or any bed lofting structures they build. Waterbeds are not allowed. A minimum $50 service fee will be charged for personal items left upon check-out. University furnishings must remain in the room that it is originally from.

Lofting Beds - Residential Life has lofting kits available for rental. Individuals constructing their own lofts need to make safety a priority. Lofts found to be unsafe will be required to be removed. Heritage Hall has self lofting beds so a loft rental is not necessary.

Kitchen Facilities - Students using the microwave, oven, or burners must remain in the kitchen the entire time. Students are to clean the kitchen and remove cooking equipment/utensils promptly after use. Dispose of your garbage properly. Violation may result in a fee imposed for not following these procedures. Do not use this area for personal hygiene.

Restroom Facilities - Males are not allowed to use restrooms assigned to females and females are not allowed to use male restrooms. No room garbage is to be in restroom garbage. Violation will result in a fine imposed. No dying or cutting of hair is allowed.

Snowmobiles - Snowmobiles can be parked in UMC parking lots and also in a designated area located to the east of the Skyberg service road, near lot D reserved. Snowmobiles can be parked near the tree line and if owners wish to secure them, they may secure them to the large trees. Please remember common sense rules when operating a snowmobile on campus. Keep off the lawns and away from buildings and sidewalks.

Sleep/Study Atmosphere - A quiet atmosphere conducive to study must be present on a daily basis. Therefore, the following hours have been established to promote this atmosphere:

**24 hour respect hours - 7 days a week**

Sleep/study hours: 10:00 p.m. to 8:00 a.m., Sunday through Thursday
12:00 a.m. to 10:00 a.m., Friday and Saturday

Warnings may be given to residents to inform them that the noise level is too loud.

Warnings do not have to be given after 10 p.m. No stereos or sound equipment should be audible outside one’s room. The University reserves the right to confiscate sound amplification equipment for repeated or flagrant violations of the above housing noise policy. Fees will be given to those who do not respect the policy.
# University of Minnesota Crookston

## March 2020

**Women's History Month**

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Daylight Savings Time Begins - Set your clocks ahead one hour

St. Patrick’s Day

Residential Life Contacts: M-F: 8 am - 11:30 pm • 218-281-8531 - Office
M-F: 8 pm - 8 am • 218-289-0604 - Duty Phone
Sat/Sun: 218-289-0604 - Duty Phone
Emergencies: 9111

2020
Residence Hall Conduct Procedures

1. The Residence Hall Judicial Board consists of ten students and three staff. The Conduct Code Coordinator will appoint three faculty or staff members to serve on the RHJB. All RHJB members serve one academic year appointments beginning fall quarter. The Board conducts hearings: (A) complaints concerning other students; (B) appeals of fees or other sanctions assessed by the residence hall staff. Decisions of the Judicial Board that get appealed go to the Student Conduct Committee. All on-campus residents are eligible for judicial board positions provided they meet college eligibility standards. (Full-time students maintaining a 2.25 GPA). Students placed on conduct probation are unable to serve on the Judicial Board.

2. Actions which may be taken include, but are not limited to, the following: Restitution/Fees, Warnings - formal notification that subsequent violations may result in the imposing of further sanctions. Community Retribution Hours, Referral to Counseling Center, Reassignment to a Different Living Space, Required Attendance at Educational Programs, Conduct Probation - formal notification that subsequent violations will result in a review of the student’s privileges to reside in the residence halls, Contract Non-Renewal - formal notification that the residence hall contract will not be continued beyond the current semester, Contract Termination - the residence hall contract is discontinued immediately. The student will be given 24 hours to vacate the residence hall unless other options are agreed upon. Appeals of contract termination are referred to Student Conduct Coordinator automatically. Referral to Local Law Enforcement - in incidents involving failure to conform to federal and/or state regulations, the University reserves the right to refer individual/s to the appropriate authority.

Contract Period and Conditions

Sign the contract only if you plan to live in the hall for the entire academic year.

CONTRACT CANCELLATION - A student may be released from his/her contract under the following conditions: Official withdrawal from UMC, Official graduation from UMC, or Legal marriage of the student. A student may remain in the residence hall only as long as he or she is actively enrolled in regularly registered courses at the University (a minimum of 6 credits). UMC reserves the right to deny housing to an otherwise eligible applicant or to remove a current resident if it determines that the individual’s presence in student housing would not be in his/her and/or the University’s best interest.

ROOMMATE CHANGES POLICY - Room changes are only permitted after the second week of classes each semester. All requests must be made in person at Residential Life in Centennial Hall and a Room Change Request form completed in order to be considered. If approved by Residential Life, established procedures must be followed before changes occur (male-female combinations are not allowed). If room change is done without proper approval, a disorderly conduct charge will be imposed and the resident will be required to move back. Any future room change requests do not have to be considered by Residential Life. Room changes are considered by Residential Life on a case by case basis.

If your roommate moves out of your residence hall room for any reason after the second week, you have less than 7 days to do one of the following: (1) Find a new roommate of your choice. (2) Accept a new roommate. (3) If such a person is not available, you may be reassigned to another half-occupied room in your hall. (4) Request a single room contract for the remainder of the year provided there is no demand for the space and pays the supplemental rate associated with that agreement.

If room vacancies occur, a new roommate may be assigned anytime. Always keep the empty space clean and clear. Residential Life reserves the right to enter, clear and clean space for new roommates and charges will occur to those current occupants who are occupying the extra space. You may be assigned a new roommate anytime during the school year or semester break. Due to time constraints, advanced notice of a new roommate may not be possible.

The University reserves the right to relocate students into any available residence hall space. All possible consideration will be given to the individual’s choice of roommates and living quarters.

In summary, students will be charged single room supplemental rates after a roommate moves out if they do not find another roommate, accept a new roommate or accept relocation to another room. Single supplemental rates will be assessed from the date of departure of your former roommate.

Should occupants in all apartments decrease, the remaining students will be billed a supplemental rate. (Refer to page 23).

ROOM PRIVACY POLICY - A student’s room is considered private. The administration will not enter the student’s room without the student’s consent except in the case of an emergency, for checkin and checkout procedures, to clear and clean space for new roommates, for routine maintenance and/or repairs, or due to suspicion of illegal actions or possession of unauthorized materials with probable cause. Maintenance/Safety inspections are made during breaks.

Break Housing - If halls will be available over semester break, it will be for an additional cost and you must register in advance to stay with the Office of Residential Life. Guests are not permitted during semester break or spring break. Halls are not guaranteed to be open over semester break.
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<th>SUNDAY</th>
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**April Fool’s Day**

**Palm Sunday**

**Easter Sunday**

**Celebrate Diversity Month**

**Residential Life Contacts:** M-F: 8 am - 11:30 pm • 218-281-8531 - Office  
M-F: 8 pm - 8 am • 218-289-0604 - Duty Phone  
--- Sat/Sun: 218-289-0604 - Duty Phone  
Emergencies: 9111
**2019-2020 Semester Room Rates***

**Skyberg Hall • ROOM ONLY** .......................................................... $1912/semester

**Heritage Hall (4 occupants) • ROOM ONLY** .............................. $2512/semester

**Centennial Hall (4 occupants) • ROOM ONLY** ..................... $2612/semester

**Evergreen Hall (4 occupants) • ROOM ONLY** ..................... $2787/semester

**BREAK HOUSING**

Guests are not permitted during semester break or spring break. Halls not guaranteed to be open over semester break. If halls will be available over semester break, it will be for an additional cost and you must register in advance to stay with the Office of Residential Life.

*Single room accommodations may be available for an additional cost of $825 per semester, room permitting.*

*Rates proposed for 2020-2021

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**Meal Plan Options***

You can change your semester meal plan any time up to the end of the fifth business day of that semester. You can go up in your meal plan any time in the semester. Please contact **Angelika Huglen (218-281-8540 or ahuglen@umn.edu)** to make any changes after you submit this form.

**Please check one**

<table>
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<tr>
<th>Semester Charge</th>
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<tr>
<td>19 Meals per Week with $125 Flex Dollars</td>
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<tr>
<td>Block 185 meals per semester or 12 meals/wk with $350 Flex</td>
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<tr>
<td>Block 135 meals per semester or 8 meals/wk with $575 Flex</td>
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<td>Block 90 meals per semester or 5 meals/wk with $515 Flex</td>
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<td>Block 50 meals per semester</td>
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<td>Block 25 meals per semester</td>
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<td>Block 20 meals per semester with $100 Flex</td>
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</table>

1. All freshmen (<24 credit hrs.) living on campus must select one of the top two plans (19 meals or Block 185).
2. All first semester International Students living on campus must select one of the top three plans (19 meals or Block 185). After that first semester the required meal plan is dependent upon academic standing and housing location.
3. All students who live in McCall, Skyberg, or Heritage are required to have a meal plan.
   a. Freshmen are required to have either the 19 Meal Plan or Block 185 Plan.
   b. First semester international students are required to have either the 19 Meal Plan or Block 185 Plan.
   c. Non-freshmen(>23 credit hrs.) can enroll in any of the top four plans with Flex dollars.
4. Students living in Evergreen or Centennial and commuter students are not required to be on a meal plan, but can select any of the meal plans (unless freshmen or international student rules apply - see 1 and 2 above).

*Rates proposed for 2020-2021*
## MAY

**Asian American and Pacific Islander Heritage Month**

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<td>Final Exams</td>
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<td>Commencement</td>
<td>Residence Halls Close - 6 p.m.</td>
<td>BOOKSTORE OPEN 9 am-2 pm</td>
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<td>Book Buy Back</td>
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<td>May Session Begins</td>
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<td>ARMED FORCES DAY</td>
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<td>MEMORIAL DAY</td>
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<td>Residential Life Contacts: M-F: 8 am - 11:30 pm • 218-281-8531 • Office M-F: 8 am - 8 pm • 218-289-0604 • Duty Phone --- Sat/Sun: 218-289-0604 • Duty Phone Emergencies: 9111</td>
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**University of Minnesota Crookston 2020**
Application Procedure

1. Read this entire section first. The Contract is a legally binding document. This contract is for the entire academic year. When the contract is signed, you will be held responsible for having read all information contained in this booklet.

2. Because of high demand and a limited amount of space, contracts should be returned as soon as possible to the Office of Residential Life, University of Minnesota Crookston, Minnesota 56716-5001. The receipt of the contract and advance payment by the Office of Residential Life does not guarantee admission to the University or to a residence hall. The Office of Residential Life reserves the right to refuse any application for cause.

3. Present residents are given priority over incoming students for obtaining halls and rooms of their choice during a specified priority period. They should apply for the hall of their choice during this time. Subsequent to the priority period, all new applicants must apply to the Office of Residential Life.

4. The Office of Residential Life will make every reasonable effort to comply with the preferences indicated by the students on the contract. However, please realize that some halls fill more rapidly than others and that certain types of accommodations and options, e.g. singles and apartments, are in limited supply. Therefore, the choices indicated for specific hall, room numbers, room types, etc. must be considered as preferences only and assignment of any request may be made to any vacancy depending upon availability. We assume that the requested hall preference is of primary importance and will make assignments accordingly.

5. When completing the contract, please rank, in order of your preference, the halls in which you wish to reside (“1” being most important).

6. All contracts must be signed and completed correctly, and accompanied by a $50 non-refundable application/reservation fee or they will be returned. Students will be e-mailed their specific room assignments time permitting. When applicants cancel their contract prior to assuming occupancy in the residence hall, they forfeit their application/reservation fee. Cancellations must be made in writing.

7. Returned checks are subject to a return check charge up to $30 per returned item.

8. Sign this contract only if you plan to live in the hall for the entire academic year. Please refer to “Contract Period & Conditions” on page 21 for additional information.

Check-in/Check-out Procedures

Residents are given or emailed a room inventory form upon check in and it is their responsibility to record damages/concerns and submit form within 48 hours. Any damages done by students during the year should be reported to Residential Life immediately. It is in the best interest of the resident to complete and return this form so that they are not held responsible for prior damage of their room.

When moving within the residence halls students must secure approval from the Office of Residential Life, and then make an appointment to be checked out of their old room and into their new room with each respective Community Adviser. If leaving the residence halls, the student must be checked out by the Maintenance Coordinator who will assess damages. Failure to follow check-out procedures will result in a $50 improper check out fee. Appointments can be made at the Office of Residential Life.

Due to the number of students leaving at the end of the school year, as the halls close, Residence Hall staff will assist in check-out procedures. Residents are responsible for damages that are not reported on the room condition sheet at check-in. When responsibility for damage cannot be determined, all roommates will be held responsible. Final determination of damages are determined after inspection and review by the Maintenance Coordinator.

Failure to comply with the procedures explained above will result in a $50 improper check out fee. For further information and/or clarification, contact the Residential Life Office in Centennial Hall.

KEYS

Room keys will be issued to residents at the check-in time. There will be a $50 service charge for exchanging core and replacing key if lost and a $20 charge for lost security key/fob. It is against residence policy to lend your keys to others. Keep your keys with you at all times. Return your key and Fob to the Residential Life Office immediately after vacating.