



How to Use MyCareerManagement

Your undergraduate experience puts you on a path towards career success, and a few extra steps along the way will set you on a path towards excelling! MyCareerManagement is a recommendation tool that suggests next steps you can take for your career preparation. You simply answer a few questions, and this tool checks your career progress and gives you some ideas for what to do next.

Check out MyCareerManagement at mycareermanagement.umn.edu and find your customized next career step today!

Step 1

Take the Six-Question Quiz.

GET STARTED

Welcome

Answer a few questions to check your progress towards career success.

When is your job to graduate?

Do you have a resume? I have a resume I don't have a resume I do but it needs to be reviewed

Which of these have you completed? Internship Working Abroad Undergraduate research Service learning

Do you have trusted people that you can talk to about career plans (e.g., parents, advisors, coaches, mentors, friends, etc.)? No, for my own Yes, many people

Do you have an idea of the kinds of jobs and/or career fields you are interested in? Broad ideas Very Specific

How are you feeling today about your career needs? 😞 😊

[CHECK MY PROGRESS](#)

Step 2

Read through the suggested steps and then add a commitment by clicking the "I'll do this" button.

Step 3

Add a date by which you'd like to complete this commitment & click "Commit to this."

I'll complete this by:

Select a date that you'll aim to complete this. We'll remind you. You can always change your mind.

Remind Me

Step 5

Look at "Your existing commitments" on your HOME (and add your existing commitments to your Google Calendar)

Your existing commitments

Complete your profile on GoldPASS powered by Handshake (Due: 2020-11-15)
GoldPASS.umn.edu is a free job and internship tool for UMN students and alumni. Set up your profile to start searching for opportunities! The more complete your profile is the more likely you will find positions and employers that fit your interests and the easier it is for employers to find and connect with you!

Declare the Career Readiness Certificate (Due: 2020-11-14)
The Career Readiness Certificate is earned by students who intentionally and intensively engage in the career development process during their undergraduate program. The certificate program challenges students to think about the totality of their liberal arts degree and the acquisition of the Core Career Competencies. Learn more about the Career Readiness Certificate.

Create a saved job or internship search on GoldPASS powered by Handshake (Due: 2020-11-14)
GoldPASS provides an option to save a job/internship search and give you notifications when a new job fitting those criteria is posted. Start with conducting a personalized job search by applying any desired filters, then select "Save your Search" on the left of the page. You can edit the notifications you receive about these listings at any time under your profile!

Step 4

Want more suggested steps? Check the "Show all available suggestions" box.

Show all available suggestions

