Your APAS Report

The Academic Progress Audit System (APAS) report provides students and advisers with accurate reports on how students are meeting the requirements for the specified program of study. APAS reports are an individualized, computerized record that compares all completed and in-progress coursework (including transfer credits) with the requirements for a particular major.

Your APAS report is available online at: [http://onestop.UMCrookston.edu/registration/](http://onestop.UMCrookston.edu/registration/)

APAS produces a report, or degree audit, that reflects your progress toward completion of an undergraduate degree in your declared or proposed major. The APAS report shows how your University of Minnesota courses, transfer courses, and courses in progress all apply to your degree requirements. It should be used as a tool to assist you and your adviser in planning your future coursework.

Why use APAS?

Here are just a few benefits of using APAS:

- Your APAS report lists your degree requirements, summarizes your progress to date, and explains what you will need to do to complete your declared degree program.
- APAS draws its information from your on-line student record; therefore, each time the report is processed you can be assured that it contains the most up-to-date information.
- By summarizing the courses from which you can choose to complete your degree requirements, APAS ensures that you stay on track and not take unnecessary courses.
- APAS facilitates advising, allowing less time spent reviewing past coursework and more time helping you plan for the future.

APAS Help for . . . Problems?

If you are experiencing problems accessing your APAS report, please contact:

- **URL:** [http://www.umn.edu/adcs/info/helpline.html](http://www.umn.edu/adcs/info/helpline.html)
- **Phone:** 612/301-4357 (1-HELP) (during all listed hours)
- **E-mail:** darweb@umn.edu (only weekdays until 5 p.m.)
- **Hours:**
  - Monday - Thursday: 8:00 a.m. - 11:00 p.m.
  - Friday: 8:00 a.m. - 5:00 p.m.
  - Saturday (phone only): 12:00 p.m. - 5:00 p.m.
  - Sunday (phone only): 5:00 p.m. - 11:00 p.m.

Note to Advisers Regarding APAS Reports

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 AS AMENDED PROHIBITS THE RELEASE OF THIS RECORD OR DISCLOSURE OF ITS CONTENTS TO ANY THIRD PARTY WITHOUT THE WRITTEN CONSENT OF THE STUDENT.

If you believe your APAS report contains errors, please contact the Registrar’s Office, 9 Hill Hall.
### COLUMN 1

**LAST ENROLLMENT:** FALL 2008  
**LAST COLLEGE:** 28UGR  
**ADVISER:** Crawford, David Lee, Ph.D.

**AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED**

**THIS REPORT HAS BEEN PREPARED TO ASSIST YOU IN DETERMINING YOUR ACADEMIC PROGRESS AT THE UNIVERSITY OF MINNESOTA. WHILE EVERY EFFORT HAS BEEN MADE TO INSURE ITS ACCURACY, FINAL RESPONSIBILITY FOR MEETING GRADUATION REQUIREMENTS RESIDES WITH YOU. FOR FURTHER INFORMATION, CONTACT YOUR ADVISER.**

**LEGEND**

- **NO** - REQUIREMENT NOT COMPLETED  
- **OK** - REQUIREMENT COMPLETE  
- **IP** - REQUIREMENT/SUB-REQUIREMENT COMPLETED USING IN-PROGRESS COURSEWORK  
- **+** - SUBREQUIREMENT COMPLETE  
- **–** - SUBREQUIREMENT NOT COMPLETE  
- **H** - MANDATORY SUBREQUIREMENT  
- **CW** - COURSE WAIVED

**COURSE FORMAT:** CAMPUS CODE/COURSE DESIGNATOR/COURSE NUMBER  
**CAMPUS CODES:** 1-TWIN CITIES 3-DULUTH 4-MORRIS 5-CROOKSTON 7-ROCHESTER  
**TRANSFERRED COURSES (NOT U OF M)** HAVE NO CAMPUS CODE  
**NOTE:** 'H' IN COURSE DESIGNATOR OR NUMBER MATCHES ANY CHARACTER

### COLUMN 2

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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<th>Requirement</th>
<th>Subrequirement</th>
<th>Notes</th>
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</table>

**SYMBOLS used in the APAS report (see page 3)**

**EX - GRADE USED ON CREDIT BY EXAM (CLEP, ADV PLACEMENT, SPEC EXAM)**

**R (N) IN COURSE LIST IDENTIFIES A REQUIRED COURSE**

**A COURSE IN BRACKETS IS A SEMESTER SUBSTITUTION FOR THE QUARTER COURSE PRECEDING IT IN THE SELECT FROM LIST**

**EXAMPLE:** 5COMP3024 = (5COMP 3303)

**CONTINUED ON COLUMN 2**

**DOE, JOHN JACOB**  
4312 MAIN STREET  
CROOKSTON MN 56716
Report Heading – Information in this heading includes the date and time your APAS report was prepared along with information from your academic record: your name, student ID number, college, and major. The bulletin term/year refers to the degree requirements under which your report was prepared.

General Student Information – This section of the APAS report contains general information on your enrollment and information on your major, minor, and adviser. Some students do not declare majors for several terms and may change their majors several times in the course of their University careers. Once you have declared a major, that information will be added to your report. If you have any holds on your record, they will be listed here along with directions for clearing those holds. Direct any questions about this section or report any inaccuracies to the Registrar’s Office, 9 Hill Hall.

Completion Status Line – This section of your APAS report summarizes at a glance whether you have completed your degree requirements. As long as you have some requirements still unmet, this is the message you will see on your APAS report. When you have courses in progress that will complete all requirements, this message will read: PROGRAM COMPLETED IF IN PROGRESS COURSES ARE USED. A final message appears when all requirements have been met: ALL REQUIREMENTS IDENTIFIED BELOW HAVE BEEN MET.

Symbols Used in APAS Reports – This example contains the most frequently used symbols in the APAS report. Requirement symbols indicate whether your requirements are complete:

(OK) This requirement (including all subrequirements) is complete
(NO) This requirement is not complete.
(IP) This requirement is in progress – it will be complete when current coursework is completed.

Under subrequirements, symbols indicate complete (+), no complete (-), in progress (IP), or not required (*).

Course symbols are attached to some of the courses you have taken and indicate how the course is being counted towards your requirements.

On the next page, a sample of several requirement blocks show: how the symbols appear.
APAS REQUIREMENT BLOCKS

IP RESIDENCY REQUIREMENT
+ 1) A MINIMUM OF 30 SEMESTER CREDITS MUST BE AWARDED BY UMC
+ 2) MUST COMPLETE AT LEAST HALF (20 CR) OF UPPER DIVISION CREDITS AT UMC
20.00 CREDITS USED

IN-PROG: 12.00 CREDITS
F 07 5ACCT 3201 4.0 C+ Interm Acct I
F 07 5ACCT 3301 3.0 A Cost Accounting I
F 07 5GBUS 3107 3.0 A Legal Environment in Business
SP 08 5ACCT 3202 4.0 B Interm Acct II
SP 08 5ACCT 3302 3.0 B+ Cost Accounting II
SP 08 5MGMT 3200 3.0 A Prin of Management
F 08 5ACCT 4220 3.0 IP Accounting Systems
F 08 5ACCT 4404 3.0 IP Income Tax I
F 08 5MGMT 3250 3.0 IP Operations Mgmt
F 08 5MKTG 3300 3.0 IP Prin of Marketing
+ 3) 15 OF THE LAST 30 CREDITS MUST BE AWARDED BY UMC
20.00 CREDITS USED
IN-PROGRESS: 12.00 CREDITS
F 07 5ACCT 3201 4.0 C+ Interm Acct I
F 07 5ACCT 3301 3.0 A Cost Accounting I
F 07 5GBUS 3107 3.0 A Legal Environment in Business
SP 08 5ACCT 3202 4.0 B Interm Acct II
SP 08 5ACCT 3302 3.0 B+ Cost Accounting II
SP 08 5MGMT 3200 3.0 A Prin of Management
F 08 5ACCT 4220 3.0 IP Accounting Systems
F 08 5ACCT 4404 3.0 IP Income Tax I
F 08 5MGMT 3250 3.0 IP Operations Mgmt
F 08 5MKTG 3300 3.0 IP Prin of Marketing

NO 40 CREDITS OF UPPER DIVISION LEVEL COURSES
Earned: 20.00 CREDITS
IN-PROGRESS: 12.00 CREDITS

 requirement Blocks – Your APAS report will have a separate block for each of your degree requirements. Each block begins with the name of the requirement and lists subrequirements. To the left of the title, a symbol tells you whether you have completed that requirement (OK for completed, IP [In Progress] for completed with current coursework, and NO for not completed). Subrequirements also have symbols indicating whether or not they are completed (+ for completed, - for not completed, and H indicating that the subrequirement is not mandatory).

All courses that you take to fulfill requirements are listed after the subrequirement with the term, the number of credits, and your grade in the course (or IP for any courses in progress). When any subrequirement is not yet complete, SELECT FROM indicates all courses that can be used to complete the subrequirement.

Who to Contact for Further Information
Your adviser can help you understand the various sections of your APAS report and can help you plan your course of study to satisfy your degree requirements. If you believe your APAS report contains any errors about your program, you should also contact the Registrar’s Office, 9 Hill Hall.

MINNESOTA TRANSFER CURRICULUM AND LIBERAL EDUCATION REQUIREMENTS
COMPLETE A MINIMUM OF 40 CREDITS AND THE FOLLOWING 10 GOAL AREAS

OK A MINIMUM OF 40 CREDITS OVERALL IS REQUIRED IN THE MNTC
+ 1) 56.00 CREDITS USED

OK GOAL 1 - WRITTEN/ORAL COMMUNICATION (minimum 9 credits)
+ 1) COMPOSITION I
F 05 5COMP 1011 4.0 C+ Composition I
CNTL LKS: ENGL1410
+ 2) COMPOSITION II
SP 06 5COMP 1013 4.0 B+ Comp II
CNTL LKS: ENGL1411
+ 3) PUBLIC SPEAKING
F 06 5COMM 1T052 3.0 B Interpersonal Comm
CNTL LKS: SPCH1421
4) ADDITIONAL GOAL 1 COURSES
SP 07 5COMM 1T053 3.0 B Intercultrl
CNTL LKS: SPCH1421

OK GOAL 2 - CRITICAL THINKING - UPON COMPLETION OF THE OTHER NINE GOAL AREAS, STUDENTS WILL HAVE MET CRITICAL THINKING

OK GOAL 3 - BIOLOGICAL SCIENCES (minimum 3 credits) AND PHYSICAL SCIENCES (minimum 3 credits)
+ 1) BIOLOGICAL SCIENCES (WITH LAB) -- 3.00 CREDITS USED
F 06 5NATR 1T049 3.0 A Gen Ecology
CNTL LKS: BIOL2416
- 2) PHYSICAL SCIENCES (WITH LAB) -- NEEDS: 3.00 CREDITS
SELECT FROM: SCHEM 1001, 1021, 1401 5GEOL 1001
SPHYS 1012, 1101, 1102

OK GOAL 4 - MATHEMATICAL THINKING (minimum 3 credits)
+ 1) MATHEMATICAL THINKING -- 8.00 CREDITS USED
SP 06 5MATH 1250 5.0 C+ Precalculus
CNTL LKS: MATH1472
SP 08 5MATH 1150 3.0 A Elem Statistics

OK GOAL 5 - HISTORY AND THE BEHAVIORAL SCIENCES AND SOCIAL SCIENCES (minimum 6 credits) AND
+ 1) 6 CREDIT MINIMUM -- 19.00 CREDITS USED
SP 06 5SOC 1001 3.0 B Intro to Sociology
CNTL LKS: SOC2421
F 06 5POL 1001 3.0 B+ Gen Psych I
CNTL LKS: PSYC2421
F 06 5PSY 1001 4.0 A Cultural Anthropology
CNTL LKS: ANTH1457
F 07 5ECON 2101 3.0 B+ Macroeconomics
SP 08 5ECON 2102 3.0 B+ Microeconomics
SP 08 5ECON 2102 3.0 B Microeconomics

OK GOAL 6 - HUMANITIES - THE ARTS, LITERATURE & PHILOSOPHY (minimum 6 credits)
+ 1) 6 CREDIT MINIMUM -- 6.00 CREDITS USED
SP 06 5LIT 1005 3.0 A Intro to Lit
CNTL LKS: ENGL1463
F 06 5MUS 1T050 3.0 A Evolution of Jazz
CNTL LKS: ENGL1463

OK GOAL 7 - HUMAN DIVERSITY (minimum 1 course)
+ 1) ONE COURSE MINIMUM
SP 06 5SOC 1001 3.0 B Intro to Sociology
CNTL LKS: SOC1401
F 06 5MUS 1T050 3.0 A Evolution of Jazz
CNTL LKS: ENGL1463

-4-
OK GOAL 8 - GLOBAL PERSPECTIVE (minimum one course)
+ 1) ONE COURSE MINIMUM
  F'06 SSOC 1002 3.0 B Cultural Anthropology
  CNTL LKS: ANTH1457
  SP'07 SLIT 1005 3.0 A Intro to Lit
  CNTL LKS: ENGL1463

OK GOAL 9 - ETHICAL/CIVIC RESPONSIBILITY (minimum one course)
+ 1) ONE COURSE MINIMUM
  F'06 SPOL 1001 3.0 B+ Am Gov't & Politics
  CNTL LKS: POLS1435

OK GOAL 10 - PEOPLE AND THE ENVIRONMENT (minimum one course)
+ 1) ONE COURSE MINIMUM
  F'06 SNATR 1T049 3.0 A Gen Ecology
  CNTL LKS: BIOL2416

ADDITIONAL LIBERAL EDUCATION COURSES THAT MAY BE USED TO REACH THE TOTAL 40 CREDITS REQUIRED
+ 1) F'05 SBiol 1T048 3.0 B Human Biology I
  CNTL LKS: BIOL1404
  SF'07 SART 1T047 3.0 B- Ceramics: Beginning Throwing
  CNTL LKS: ARTS1488
  SELECT FROM: SBiol 1001, 1020, 1464, 1474, 2012, 2022
  SBiol 2032, 2103, 2104, 3022, 3027, 3122, 3131
  SBiol 3140, 3420, 3464, 3466, 3720, 3722, 3822
  SBiol 4361 5Chem 1022, 2301, 2302, 2310, 2311
  5Chem 3021 5Comm 2233. 5Hist 3-54
  5Math1271 5Psy 3604 5SOC 1102, 3937

ACCOUNTING MAJOR REQUIREMENTS

THE FOLLOWING ARE SPECIFIC LIBERAL EDUCATION COURSES REQUIRED FOR THE ACCOUNTING MAJOR

NO LIBERAL EDUCATION - ACCOUNTING - BS
+ 1) COMPOSITION I
  F'05 5Comp 1011 4.0 C+ Composition I
  CNTL LKS: ENGL1410
+ 2) COMPOSITION II
  SF'06 5Comp 1013 4.0 B Composition II
  CNTL LKS: ENGL1411
- 3) WRITING IN YOUR PROFESSION
  SELECT FROM: 5Comm2303
+ 4) PUBLIC SPEAKING
  F'06 5Comm 1T052 3.0 B Interpersonal Comm
  CNTL LKS: SPCH1421
+ 5) COLLEGE ALGEBRA
  SF'06 5Math 1250 5.0 C+ Precalculus
  CNTL LKS: MATH1472
+ 6) ELEMENTARY STATISTICS
  SF'08 5Math 1150 3.0 A Elem Statistics
+ 7) MICROECONOMICS
  F'07 5Econ 2101 3.0 B+ Microeconomics
+ 8) MACROECONOMICS
  SP'08 5Econ 2102 3.0 B Macroeconomics
+ 9) GENERAL PSYCHOLOGY
  F'06 5Psy 1001 4.0 A Gen Psych I
  CNTL LKS: PSYC2421

UMC TECHNOLOGY REQUIREMENT

OK UMC TECHNOLOGY REQUIREMENT
+ 1) TECHNOLOGY COURSES - 3 CR - CA 1010 AND CA 1020 REQUIRED
  3.00 CREDITS USED
  F'07 5CA 1010 1.0 B Intro to Computer Technology
  F'07 5CA 1020 2.0 B Spreadsheet Applications

NO ACCOUNTING-COURSE REQUIREMENTS
+ 1) PRINCIPLES OF ACCOUNTING I
  SP'07 5Acct 2101 4.0 A Acct Princ I
  CNTL LKS: ACCT2111
+ 2) PRINCIPLES OF ACCOUNTING II
  SI'06 5Acct 2102 4.0 A Acct Princ II
+ 3) INTERMEDIATE ACCOUNTING I
  F'07 5Acct 3201 4.0 C+ Intern Acct I
+ 4) INTERMEDIATE ACCOUNTING II
  SP'08 5Acct 3202 4.0 B Intern Acct II
+ 5) COST ACCOUNTING I
  F'07 5AcctT301 3.0 A Cost Accounting I
+ 6) COST ACCOUNTING II
  SP'08 5AcctT302 3.0 B+ Cost Accounting II
- 7) AUDITING I -- SELECT FROM: 5AcctT4210
+ 8) ACCOUNTING SYSTEMS
  F'08 5Acct 4220 3.0 IP Accounting Systems
+ 9) INCOME TAX I
  F'08 5Acct 4404 3.0 IP Income Tax I
- 10) INCOME TAX II -- SELECT FROM: 5AcctT4405
+ 11) LEGAL ENVIRONMENT IN BUSINESS
  F'07 5Bus 3107 3.0 A Legal Environment in Business
+ 12) INTRODUCTION TO PROGRAMMING I
  F'08 5ITM 2050 3.0 IP Intro to Programming I
- 13) DATABASE MANAGEMENT SYSTEMS -- SELECT FROM: 5ITM 2060
- 14) MANAGERIAL FINANCE -- SELECT FROM: 5MGMT3100
+ 15) PRINCIPLES OF MANAGEMENT
  SP'08 5MGMT 3200 3.0 A Prin of Management
+ 16) OPERATIONS MANAGEMENT
  F'08 5MGMT 3250 3.0 IP Operations Mgmt
+ 17) PRINCIPLES OF MARKETING
  F'08 5Mktg 3250 3.0 IP Prin of Marketing
+ 18) OPEN ELECTIVES (to meet the 120 credit requirement) - 8.00 CREDITS USED
  F'05 5Per 1561 1.0 A Body Conditioning
  CNTL LKS: PHED1521
  SP'06 5Span 1204 4.0 B Beg Spanish II
  CNTL LKS: SPAN1502
  F'06 5Per 1T051 1.0 A Walking, Jogging & Fitness
  CNTL LKS: PHED1505
  SP'07 5Acct 1T046 1.0 A Accounting Principles I Lab
  CNTL LKS: ACCT2111
  SI'07 5Acct 1T054 1.0 A Accounting Principles II Lab
  CNTL LKS: ACCT2112

COURSES NOT USED IN THIS PROGRAM -- EARNED: .00 CREDITS

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END OF REPORT