ELIGIBILITY:
- Current employee

APPOINTMENT: Begins Fall 2017, for a renewable three-year term

STIPEND: $4,350 per semester OR 3-credit course release per semester

ROLES AND RESPONSIBILITIES (These examples do not include all possible responsibilities, and do not limit the assignment of related responsibilities):

1. Elevate and raise awareness of sustainability on campus, and represent UMC as Sustainability Director at events:
   - Plan, develop and implement the annual Earth Week events/activities
   - Plan and support campus programming and events related to sustainability topics, leadership in sustainability, and/or global awareness on sustainability
   - Contribute campus articles to *The Sustainability Times* – the annual report to BOR

2. Serve as advisor or co-adviser for Crookston Students for Sustainable Development (CSSD):
   - Recruit incoming freshman, transfer, and current students
   - Provide leadership, advise and mentor CSSD
   - Plan and implement extracurricular field trips and other enrichment excursions for CSSD

3. Oversee day-to-day aspects of the Center for Sustainability:
   - Manage annual Sustainability and Green Fees budgets (in consultation with VCAA)
   - Work with Facilities to support, maintain and update sustainability initiatives
   - Contribute to annual carbon footprint accounting report with Director of Facilities
   - Work with University Relations to maintain and update events, websites, and catalog on sustainability matters
   - Hire and supervise Sustainability Assistant(s)

4. Liaison and attend meetings regularly:
   - Monthly meeting with Vice Chancellor for Academic Affairs and Student Affairs
   - Serve as ex-officio member on the Campus Sustainability Committee
   - Liaison with campus and community sustainability initiatives and interest (ex. NWRSDP, “GreenStep City” program, and “Crookston InMotion” initiative)
   - Coordinate campus representation at rotating SELF - Sustain Conferences Student Engagement Leadership Forum – Sustainability Conference)
   - Participate in monthly system-wide sustainability conference calls
   - Attend system-wide summer retreat

5. Identify and promote courses related to sustainability each semester:
   - Support academic departments to create interdisciplinary courses or modify existing courses related to sustainability.

CONTACT: Interested faculty and staff, please contact Dr. Barbara Keinath by September 1, 2017