Grant Writing Incentive
2018-2019
Effective May 1, 2018

This grant writing incentive is offered with the hope and intention of stimulating submission of larger external grants that allow UMC to recover indirect costs. Internal grants (e.g., to Office of VP for Research), smaller grants, and grants that do not allow recovery of indirect costs are still strongly encouraged, but this grant writing incentive does not extend to such grants.

Eligibility

- Open to faculty and staff with “hot” RFP that has a submission deadline of June 30, 2019
- RFP must align with:
  - UMC academic disciplines or student support programs
  - UMC strategic directions
- All fields, all disciplines, student pathways (e.g., increasing women in STEM), scholarship of teaching and learning proposals, student support programs eligible
- Must permit recovery of indirect costs equaling at least 20% of direct costs (University administrative policy at [https://policy.umn.edu/research/cost](https://policy.umn.edu/research/cost))
- Grant request of at least $100,000 (direct and indirect) to UMC
- In-kind matching funds permitted; cash match requirements, if any, must be met by department
- May be submitted in partnership with other higher education institutions, regardless of PI or subcontractor status
- Partnerships with private sector, for-profit businesses also eligible
- Must be reviewed and approved in advance by review committee to receive stipend at time of submission

Deadlines and Review Process

- For priority review, a June 15, 2018 deadline
- After June 15, 2018, and until incentive funds are fully committed or incentive program ends, deadline is as soon as it is possible to pull Project Overview together
- Submit Project Overview to Assistant to Vice Chancellor for Academic and Student Affairs (copy to department head/supervisor)
- Review conducted by department heads, vice chancellor, associate vice chancellor, chief development officer, SPA lead for UMC

Project Overview

- Two-page overview to include project abstract, potential team members, rationale for project tied to above eligibility criteria, submission deadline as stated in RFP (template will be provided)
- One page tentative budget, including direct and indirect costs
- Executive summary/précis/abstract from RFP
- URL to RFP main site
Incentive

- Sliding scale stipend upon timely submission* of a grant proposal that is well written and responsive to RFP criteria
  - $100K-400K to UMC=$2,000 stipend
  - $401K-800K to UMC=$4,000 stipend
  - $801k or over to UMC=$5,000 stipend
- Amount to be split among members of grant-writing team (UMC members only)
- Stipend split equally among team members unless members agree in writing to a different split
- Fringe benefits (34.2%) will be deducted from the stipend
- Total stipend budget of $15,000

* A submission must meet the UMC SPA deadline to be considered timely.

Consult with Development Office

Funding sources extend beyond granting agencies commonly considered (e.g., federal and state grants), including corporate foundations and corporate gifts. Before submitting your proposal for a grant writing incentive, you must schedule a 30-minute conversation with Brandy Chaffee to review the options and constraints, if any.

Grants Resource Center

Don’t forget the Grants Resource Center (GRC)! As a subscribing member, UMC faculty and staff have access to their pre-grant services, including email notifications of upcoming grants and deadlines, consultation with GRC staff, access to previous funded proposals for many granting agencies, and more.

If you are not already receiving the GRC Bulletin and GRC Grant Week emails from Academic Affairs, contact Diane Christianson to be added to the mailing list. Access requires username and password, which Diane can provide.

This grant writing incentive is for 2018-2019 only, with no guarantee that it will be extended or repeated in future years.