International Student Application Materials Checklist

Please apply online at [https://www.crk.umn.edu/admissions/apply-now](https://www.crk.umn.edu/admissions/apply-now) and submit the following items to the international admissions office.

___ 1. *International Student Application* and $30 application fee (payable in USD to University of Minnesota, Crookston)

___ 2. Official TOEFL or IELTS results for non-native speakers of English; or official ACT or SAT scores for native English speakers. Institution code for TOEFL and SAT is 6893, and for ACT is 2129.

___ 3. Official or certified transcripts (in original language) from all foreign and U.S. secondary schools (high school equivalent) attended. Records must be originals, or certified or notarized copies. Official English translations are also required for any document not submitted in English.

___ 4. Official or certified transcripts (in original language) from all foreign and U.S. postsecondary schools (university equivalent) attended. Records must be originals, or certified or notarized copies. *This requirement is for transfer students only.* Official English translations are also required for any document not submitted in English.

___ 5. Completed *Certification of Finances Form*.


___ 7. Signed *International Student Agreement*.

___ 8. Copy of your passport ID page

If you have any questions about completing required admissions documents, contact the International Admissions office.

<table>
<thead>
<tr>
<th>Post:</th>
<th>International Admissions</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Minnesota</td>
<td></td>
</tr>
<tr>
<td>2900 University Ave</td>
<td></td>
</tr>
<tr>
<td>Crookston, MN 56716, USA</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Email:</th>
<th><a href="mailto:umcinfo@umn.edu">umcinfo@umn.edu</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone:</td>
<td>+1.218.281.8569</td>
</tr>
<tr>
<td>Website:</td>
<td><a href="https://www.crk.umn.edu/admissions/prospective-international-students">https://www.crk.umn.edu/admissions/prospective-international-students</a></td>
</tr>
</tbody>
</table>

The University of Minnesota Crookston is an equal opportunity educator and employer.

Application current September 2016
All information on the application is private. The information requested will be used for identification, to determine admission, and to establish your University academic record if you are admitted.

**A. Admission Options**

**Admission status:**  
- Freshman  
- Transfer

**Degree status:**  
- On-Campus  
- Online only

**Term:**  
- Fall 20__  
- Spring 20__

**B. Personal Information**

1. **Name:**  ________________________  _______________________________  _________________  
   Last Name (Family-Surname)  First Name (Given)  Middle Name

   THE NAME AND SPELLING USED ON ALL DOCUMENTS MUST BE THE SAME AS ON YOUR PASSPORT.

2. **Permanent Foreign Address (required):**
   (Street and Number)  ____________________________________________________________
   (City)  (Province/State)  _________________________________________________________
   (Country)  (Country’s Postal Code)  _____________________________________________
   (Telephone Number)  __________________________________________________________

3. **Mailing address where correspondence sent:**
   (Street and Number)  __________________________________________________________
   (City)  (Province/State)  _________________________________________________________
   (Country)  (Country’s Postal Code)  _____________________________________________
   (Telephone Number)  __________________________________________________________

4. **Date of Birth (mm/dd/yyyy)**  _________________

5. **Country of Birth:**  ____________________________

6. **Country of Citizenship:**  ____________________________  
   (required)

7. **Country of Permanent Residence:**  ____________________________

8. **Gender:**  
   - Male  
   - Female

9. **Please PRINT your email address very clearly:**  
   ____________________________________________________________

   Please provide your SKYPE name if you use SKYPE:  _____________________________________

10. **Course of study, or major you plan to follow:**  
    ____________________________________________________________

11. **Native Language:**  
    ____________________________________________________________

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Application current September 2016
C. Academic Information

12. Specify tests taken

<table>
<thead>
<tr>
<th>Test</th>
<th>Have scores been sent to UMC?</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOEFL</td>
<td>☐ Yes ☐ No</td>
</tr>
<tr>
<td>IELTS</td>
<td>☐ Yes ☐ No</td>
</tr>
<tr>
<td>Minnesota Battery of English Proficiency</td>
<td>☐ Yes ☐ No</td>
</tr>
<tr>
<td>Institutional TOEFL</td>
<td>☐ Yes ☐ No</td>
</tr>
<tr>
<td>SAT</td>
<td>☐ Yes ☐ No</td>
</tr>
<tr>
<td>ACT</td>
<td>☐ Yes ☐ No</td>
</tr>
<tr>
<td>Other</td>
<td>☐ Yes ☐ No</td>
</tr>
</tbody>
</table>

Specify month and year test was taken

13. Academic History: List all educational institutions you have attended or are attending, beginning with secondary school and including all universities, colleges, technical schools, or other postsecondary educational programs.

<table>
<thead>
<tr>
<th>Name of School</th>
<th>Location (City and Country)</th>
<th>From (Mo/Yr)</th>
<th>To (Mo/Yr)</th>
<th>Certificate or Degree received</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

D. Financial Information

14. Financial information. U.S. visa regulations require that certification of admission be based upon both academic acceptance and satisfactory evidence of adequate funding to meet all the expenses that will be incurred in the student's proposed program of study. Be certain that you complete and submit the UMC Financial Statement. The completed financial form, along with the bank statements, affidavits of support from individual sponsors, or official letters from sponsoring organizations should be sent to UMC preferably when returning this application. You should ask for two copies of all financial documents: one for this application and one for the visa application at the U.S. Consulate.

E. Contact Information

15. I authorize the University of Minnesota, Crookston to give information about my application file or admission status to the following person(s):

Name: ________________________________________________ Relationship: ___________________________

F. Applicant Signature

I certify that all information I have provided on this application and on all other application materials is complete, accurate, and true to the best of my knowledge. I understand that it is my responsibility to request that official transcripts from each academic institution I have attended be submitted directly to the University. I understand that misrepresentation of application information is sufficient grounds for cancelling my admission and registration.

Signature          Date

Submit Application and Supporting Documentation to:
International Admissions
University of Minnesota, Crookston
2900 University Ave.
Crookston, MN 56716 USA

Questions? Contact our International Student Recruiter:
Mr. Don Buegel
dbuegel@umn.edu
+1.218.281.8350 (telephone)
The United States Department of Homeland Security requires each educational institution to obtain evidence of the financial support from each student prior to issuing a Form I-20 or DS-2019 (as well as academic and language proficiency requirements). **You are responsible for demonstrating that you have sufficient funds to meet all educational and personal expenses for the duration of your F-1 or J-1 status at UNIVERSITY OF MINNESOTA, CROOKSTON.** Please complete the form below and attach a letter or statement from a bank official certifying deposits.

You must certify that you have at least the amount necessary to cover your tuition, fees, and living expenses the duration of your first year of study.

Complete this form carefully to avoid lengthy delays that may affect your academic plans. Applications that include forms that are not complete or that do not show adequate financial resources will be denied. No application will be considered complete unless accompanied by proper certification including documentation of available funds.

**HINT:** Request 2 copies, one for the application and one for the visa application process.

<table>
<thead>
<tr>
<th>2016-17 Expenses</th>
<th>Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>UMC Estimated costs</td>
<td>List the amount in U.S. dollars that is available from each of your financial resources</td>
</tr>
<tr>
<td>Undergraduate tuition and fees</td>
<td>$ 12,100</td>
</tr>
<tr>
<td>Room and board</td>
<td>$ 7,658</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>$ 1,998</td>
</tr>
<tr>
<td>Books</td>
<td>$ 1,200</td>
</tr>
<tr>
<td>Personal Expenses</td>
<td>$ 2,000</td>
</tr>
<tr>
<td>Total</td>
<td>$ 24,956</td>
</tr>
</tbody>
</table>

I certify that the total amount of money (excluding travel funds) available to me during my first year in the United States is $______________. Further, I certify that the above information is correct and complete. I understand that any misrepresentation of facts on this financial statement could cause my application to be denied or be cause for dismissal from the university. I take full financial responsibility for all of my educational and personal expenses. I understand that University of Minnesota, Crookston accepts no responsibility for my financial needs.

APPLICANT SIGNATURE: ________________________ DATE: _______________________

APPLICANT NAME (Please print): ____________________________________________

*The University of Minnesota Crookston is an equal opportunity educator and employer.*
To be Completed by Sponsor/Guarantor

I, ____________________________, am aware that _____________________________ who is my _____________________________ (list relationship) is considering enrollment at University of Minnesota, Crookston beginning _______________________.

I certify that I am willing and do promise to provide financial support in the amount of ______________ (U.S. dollars) for the above mentioned student to attend the University of Minnesota, Crookston.

Evidence of my financial resources, in the form of a bank letter or statement, accompanies this Declaration of Support.

Sponsor’s Signature: ____________________________ Date: ________________

Sponsor’s Name (printed): _________________________________________________

Sponsor’s email: __________________ Mobile phone: ________________________

Sponsor’s Address: _____________________________________________________

________________________________________________

________________________________________________

All financial materials must be original. Photocopies are not acceptable. A bank letter or statement that includes the amount of money available, date, and amount of last deposit should accompany this statement.
BEFORE SIGNING THIS FORM, PLEASE READ CAREFULLY
By signing this form, I certify that I understand and accept the following conditions and agree to abide by them. As a condition to my admission, I agree to do the following:

- I understand that I am required to pay ALL tuition and fees by the designated payment deadline date EACH semester. If I do not pay by the deadline date, I understand my classes will be CANCELLED. If my classes are canceled, I understand I will be in violation of my immigration status.

- I will have available sufficient funds for tuition, fees, and living expenses for each year I study at University of Minnesota, Crookston. I recognize that the cost of living is high, that financial aid from the University is not available, and that as a general rule international students are not permitted to work off-campus. I further understand that on-campus employment is sparse and many students do not find employment.

- I am responsible for understanding the rules and regulations for being on a student visa in the United States.

- I authorize University of Minnesota, Crookston to release to any U.S. government Officer information required to determine my compliance with U.S. immigration laws. Further, I understand that University of Minnesota, Crookston must report to the Department of Homeland Security those students who are not registered, are not pursuing a full course of study or are not meeting the minimum academic standards of the University. I understand University of Minnesota, Crookston must comply with the electronic compliance system (SEVIS) with electronic reporting to U.S. Homeland Security.

- I agree to purchase the University of Minnesota Health Insurance Plan as a condition of my admission and continued enrollment at University of Minnesota, Crookston. Exemptions may be granted to only as outlined in the Health Insurance Policy. Health insurance premiums are due in full at the beginning of each term during each year of study.

- I agree to meet with the university Health Center upon arrival and follow the TB and immunization policies as set forth by the university. Failure to follow policy will result in fees and/or cancellation of classes.

- I agree to attend all the dates of the required new student Orientation sessions. I will arrive on or before the reporting date as stated on the I-20.

- I declare that all the information I have submitted for my application for admission is true, correct, and complete.

- I understand and I will comply with the requirements as stated on this agreement. I understand that falsification of any information will jeopardize the issuance of an I-20 and/or may result in University of Minnesota, Crookston revoking its decision to enroll me as a student.

- If I am a transfer student from another institution in the U.S., I will bring an up-to-date, current copy of my I-20 to be given to the Office of International Programs upon my arrival at University of Minnesota, Crookston.

Acceptance to University of Minnesota, Crookston cannot be made without signature.

Printed Name of Applicant: ________________________________________________

Signature of Applicant: _____________________________ Date:_____________