**Reporting**
Criminal charges may be filed with the Crookston Police Department (218-281-3111) or complaints filed with the Office of Student Affairs (218-281-8505/8507) who coordinate such reports, oversees student conduct and works with the University’s Office of Equal Opportunity & Affirmative Action at 612-624-9547. Employees can use this same method to report as well as contacting the campus Office of Human Resources (OHR) at 218-281-8345 or the campus’ Title IX Coordinator at 218-281-8505. Victims/Survivors can report to all or none of these offices, regardless if the incident occurred on or off-campus. A criminal complaint and a Title IX complaint may be filed simultaneously.

**Campus Assistance**
After an incident of sexual misconduct (assault, sexual harassment, relationship violence) or stalking, victims/survivors are encouraged to take advantage of all the resources available on and off-campus. (see panel to the right)

**Medical Services**
After an incident of sexual assault and relationship violence, the victim/survivor should consider seeking medical attention as soon as possible. Victim/survivors can have this exam at a hospital of their choice. In Minnesota, evidence may be collected whether or not a report to law enforcement is made.

**Campus Nurse**
Stacey Grunewald
145F Sargeant Student Center
Office Phone: 218-281-8512
E-mail: sgrunewa@umn.edu

**UMC Title IX Coordinator**
Peter Phaiah
145J Sargeant Student Center
Office Phone: 218-281-8505
Cellular Phone: 218-289-2366
E-mail: phaiah@umn.edu
Title IX Website: https://www.crk.umn.edu/units/student-affairs

**Other University Officials For Assistance**

**Title IX Investigator**
Lisa Samuelson
145G Sargeant Student Center
Office Phone: 218-281-8507
E-mail: samue026@umn.edu

**Director of Campus Security**
Gary Willhite
1110 Centennial Hall Office
Office Phone: 218-281-8530
E-mail: gwillhit@umn.edu

The University prohibits retaliation against an individual for reporting sexual misconduct or participating in a University investigation of sexual misconduct.
Sexual Assault Nurse Examiner (SANE) service, sponsored by Family Advocacy Center of Northern Minnesota, is available 24 hours a day at RiverView’s Emergency Department. The nurse at the desk will page the appropriate SANE nurse on call or patients can call RiverView Health at 218-281-9200. For more information on RiverView’s SANE Program, contact April Grunhovd at 218-281-9482 or Aria Trudeau at 218-333-6156.

Preserving Evidence: If there is a desire to file a police report, victims/survivors should save their clothes, sheets, etc. in a paper bag and do not shower. A free medical forensic exam is available up to 120 hours following an incident for evidence collection at any Emergency Department. If possible, save e-mails, texts, photos, and other types of evidence that may be helpful if a police report is filed.

Counseling Support: On campus the University has the Counseling Center (245 Sargeant Student Center) to assist students and employees. Counselor, Tim Menard (218-281-8571, menard021@umn.edu) and Asst. Counselor, Christen Shoenborn (218-281-8348, berge361@umn.edu). The counselors can help with referrals, as needed. One external resource is Polk County Coordinated Victim Services- (Domestic Violence & Sexual Assault) at 877-625-8092, 24 hr. crisis or 218-281-1554.

Safety & Security Accommodations: If requested, the University will assist as is reasonable and feasible (in cooperation with law enforcement) in shielding the complainant from an alleged assailant. This may include providing alternative work, transportation, academic, or living arrangements if these options are available and feasible. The University of Minnesota also complies with Minnesota law in recognizing Orders for Protection and Harassment Orders. Any person who obtains an order should provide a copy to University authorities.

The University will follow the direction of law enforcement authorities in obtaining, securing, and maintaining evidence relating to the sexual assault incident. University authorities will also assist in preserving materials which are relevant to a University disciplinary proceeding. The University will not wait for the conclusion of a criminal investigation before beginning a Title IX investigation.

Confidentiality: The University will honor a request for confidentiality as per policy and federal mandates with the exception of instances where mandated reporting is necessary (e.g. child abuse & neglect). A responsible employee on campus must report incidents of sexual violence to Title IX Coordinator or other appropriate school designee, subject to the exemption for school counseling or medical employees. Law enforcement and the University have a legal obligation to keep any identifying information out of public records. The University will have some limitations in its investigation and with any associated student conduct proceedings if confidentiality must be maintained.

Investigations: Upon receipt of a complaint, the University will investigate and promptly respond to a complaint. The University will not officially conduct an investigation without first informing the individual to get consent, however there are some cases where the University will investigate related tips while maintaining your confidentiality. A support person may be present (e.g. advocate, advisor, parent, attorney, etc.) during any questioning related to this incident. The University will follow the direction of law enforcement authorities in obtaining, securing, and maintaining evidence relating to the sexual assault incident. University authorities will also assist in preserving materials which are relevant to a University disciplinary proceeding. The University will not wait for the conclusion of a criminal investigation before beginning a Title IX investigation.

Student Conduct Proceedings: Participation in University disciplinary proceedings is possible along with a support person present, such as an advocate or an attorney. The University utilizes preponderance of the evidence (more likely than not that the incident occurred) as the evidentiary standard for resolving a complaint. The standard procedures are impartial and provide the opportunity for both the complainant and alleged perpetrator (respondent) to make statements, present witnesses and evidence. Each party has the right to be notified of the outcome of any University disciplinary proceeding concerning a complaint, subject to the limitations of the Minnesota Government Data Practices Act, and to know any appeal procedures. Both parties have the right to appeal the decision regarding the violation and/or any associated sanctions. Any other potential violation of the University’s Student Conduct Code will be addressed separately from the sexual violence allegation.

Definitions

**SEXUAL ASSAULT** - Actual, attempted or threatened sexual contact with another person without that person’s consent. Sexual assault often is a criminal act that can be prosecuted under Minnesota state law, as well as under the Student Conduct Code and employee discipline procedures.

**RELATIONSHIP VIOLENCE** - Causing physical harm or abuse, and threats of physical harm or abuse, arising out of a personal, intimate relationship. Relationship violence often is a criminal act that can be prosecuted under Minnesota state law, as well as under the Student Conduct Code and employee discipline procedures.

**STALKING** - A course of conduct directed at a specific person that is unwanted, unwelcome, or unreciprocated and that would cause a reasonable person to feel fear. Stalking often is a criminal act that can be prosecuted under Minnesota state law, as well as under the Student Conduct Code and employee discipline procedures.

**AFFIRMATIVE CONSENT** - Informed, freely and affirmatively communicated willingness to participate in sexual activity that is expressed by clear and unambiguous words or actions. If physical force, coercion, intimidation, and/or threats are used, there is no consent. If the victim/survivor is mentally or physically incapacitated or impaired so that the victim/survivor cannot understand the fact, nature or extent of the sexual situation, and the condition was or would be known to a reasonable person, there is no consent. This includes conditions due to alcohol or drug consumption, or being asleep or unconscious.

The use of alcohol or drugs never makes the victim at fault for sexual violence. The University provides Medical Amnesty.